



FCSS
FESC

ANNUAL GENERAL MEETING

2021–2022

4 June 2022 at 13:00 EDT

CONCERNING THE MEETING

Notice of Meeting

To all to whom these presents shall come, greeting:

The regular Annual General Meeting (Meeting of Members) of the Federation of Canadian Secondary Students / Fédération des élèves du secondaire au Canada (“FCSS-FESC” or “the Federation”) will be held remotely through a teleconferencing service on Saturday, 4 June 2022 at 13:00 EDT.

Répondez s'il vous plaît

All Members of the FCSS-FESC must RSVP by Saturday, 28 May 2022 using a prescribed form, regardless of whether they are able to attend the meeting.

Non-Members who wish to attend the Annual General Meeting as observers must also apply to attend no later than Saturday, 28 May 2022.

Agenda

Call to Order

Recognition of Indigenous Territory

Opening Remarks, Board of Directors

Reports of Departments (3 minutes pr.)

Executive Affairs Report (A. Cen)

Communications Report (D. Fosterdelmundo)

Finances Report (G. Dela Rosa)

Marketing Report (J. Mahmoud)

Operations Report (B. Yu)

Reports of Working Groups (3 minutes pr.)

Achieve, Inspire, Motivate (AIM; I. Yu)

Canadian Charter of Learners Rights (CCLR; N. Vishkin)

Elevate (J. Liu)

JEDI Champions (R. Zhaokai Zhang)

Governance (Z. Wang)

Project Demystify (M. Godara)

New Business

- f4 [N22-01. Notice Regarding Annual Financial Statements for the 2021-2022 Operational Year \(FY 2021\)](#)
- f5 [M22-01. Motion to Set Membership Dues for the 2022-2023 Operational Year \(FY 2022\) by Ordinary Resolution](#)
- f6 [M22-02. Motion to Ratify Composition of the Board of Directors for the 2022-2023 Operational Year \(FY 2022\) by Ordinary Resolution](#)
- f7 [M22-03. Motion to Appoint a Public Accountant in Accordance With Subsection 181\(1\) of the *Canada Not-for-profit Corporations Act* by Ordinary Resolution](#)
- f8 [M22-04. Motion to Dispense With the Requirement for a Review Engagement in Accordance With Subsection 182\(1\) of the *Canada Not-for-profit Corporations Act* by Special Resolution](#)
- f9 [M22-05. Motion to Amend the Governing By-laws Regarding Leadership Committee Quorum](#)
- f10 [M22-06. Motion to Adopt *Policy 3007 – Editorial Style* and Approve Consequential Amendments to *Policy 3000 – Manual of Style*](#)
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Advisory Election

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Year Debrief

Generative Discussions: Programs, Organizational Culture, Direction

Adjournment

NEW BUSINESS

N22-01. Notice Regarding Annual Financial Statements for the 2021-2022 Operational Year (FY 2021)

Members of the Federation are hereby given notice in accordance with subsection 175(2) of the *Canada Not-for-profit Corporations Act*, SC 2009, c 23 (“the Act”) that the Federation’s Annual Financial Statements and other information described in subsection 172(1) of the Act for the 2021 financial year are available at the registered office of the Federation. Any Member may, on request, obtain a copy of the information described in subsection 172(1) of the Act free of charge at the registered office of the Federation or by prepaid mail. Requests should be made in writing to the Secretary of the Board of Directors and include the Member’s full legal name, Member Number, mailing address, a signature, and a photocopy of a piece of government-issued identification that includes either a photo, the Member’s mailing address, or the Member’s signature.

M22-01. Motion to Set Membership Dues for the 2022-2023 Operational Year (FY 2022) by Ordinary Resolution

Whereas, Article VIII s 3.1 of the Governing By-laws specifies that:

Each Class A Member of the Federation shall be required to submit payment of a Membership Due in such an amount as is determined either by a vote of the preceding year's Members or by a Resolution of the Board.

Whereas, it is established precedent within the Federation that the outgoing Membership be permitted to set the Membership Dues for the forthcoming Operational Year as it is more democratic than being set by a resolution of the Board;

Whereas, Membership Dues help to fund the operations of the Federation and encourage Members to remain involved with the work of the Federation throughout the duration of their terms;

Whereas, the Federation would encounter funding deficits in the absence of a mandated Membership Due;

Whereas, the Membership Dues for the 2021-2022 Operational Year (FY 2021) were set at C\$30.00 for the entire Operational Year or C\$15.00 per semester;

Whereas, the Federation has offered and will continue to offer waivers of Membership Dues for all Members that would not otherwise be able to participate in the work of the Federation under *Policy 5001 - Reimbursement of Expenses*; and

Whereas, Membership Dues are tax deductible by Members or their caregivers.

Be it resolved that, the Class A Members of the Federation for the 2021-2022 Operational Year set Membership Dues for the 2022-2023 Operational Year (FY 2022) at C\$30.00 per year or C\$15.00 per semester for all Class A Members, except as allowed under *Policy 5001*.

Moved by:
Angela Cen, Executive Director

M22-02. Motion to Ratify Composition of the Board of Directors for the 2022-2023 Operational Year (FY 2022) by Ordinary Resolution

Whereas, Article VI s 4.1 of the Governing By-laws specifies that:

Subject to the Regulations under the Act, any proposal may include nominations for the election of directors if the proposal is signed by not less than 5% of members entitled to vote at the meeting at which the proposal is to be presented.

Whereas, only one proposal was submitted by the Members at least 21 days prior to the announcement of the Annual General Meeting;

Be it resolved that, the Class A Members of the Federation for the 2021-2022 Operational Year ratify the composition of the Federation’s Board of Directors with all privileges, powers, authorities, responsibilities, and obligations stipulated in the Governing By-laws, the *Canada Not-for-profit Corporations Act*, SC 2009, c 23 and the *Income Tax Act*, RSC, 1985, c 1 (5th Supp) as set out below:

To the position of Chairperson	Roman Ebadi
To the position of Vice-Chairperson	Husayn Jamal
To the position of Director (1)	Samantha V Chai
To the position of Director (2)	Alisha Mullay
To the position of Director (3)	Nivetha Govindaraju
To the position of Director (4)	Xiaofan (Cara) Mu
To the position of Director (5)	Irvine (Saika) Pacouloute
To the position of Director (6)	D’Juan I Callaghan
To the position of Director (7)	Lina Nayvelt
To the position of Director (8)	Benjamin Goloubov

Be it resolved that, the terms of all aforementioned Directors begin at 9:00 AM EST on 25 December 2022 and end on 24 December 2023; and

Be it resolved that, the Board of Directors be empowered to fill any vacancies that may arise during the above described term.

Moved by,
Angela Cen, Executive Director

M22-03. Motion to Appoint a Public Accountant in Accordance With Subsection 181(1) of the *Canada Not-for-profit Corporations Act* by Ordinary Resolution

Whereas, Subsection 181(1) of the *Canada Not-for-profit Corporations Act*, SC 2009, c 23 specifies that:

Subject to section 182, members of a corporation shall, by ordinary resolution, at each annual meeting, appoint a public accountant to hold office until the close of the next annual meeting.

Whereas, the Board of Directors recommends the appointment of Dale Matheson Carr-Hilton LaBonte LLP (DMCL), headquartered at 1500-1140 West Pender St, Vancouver, British Columbia, Canada to the role of Public Accountant of the Federation;

Be it resolved that, the Members of the Federation appoint DMCL to the position of Public Accountant of the Federation; and

Be it resolved that, the Members of the Federation authorize the Board of Directors to fix the remuneration of the Public Accountant in accordance with subsection 181(4) of the *Canada Not-for-profit Corporations Act*, SC 2009, c 23.

Moved by:
Angela Cen, Executive Director

M22-04. Motion to Dispense With the Requirement for a Review Engagement in Accordance With Subsection 182(1) of the *Canada Not-for-profit Corporations Act* by Special Resolution

Whereas, the Federation is a designated corporation within the meaning of Paragraph 179(1)(a) of the *Canada Not-for-profit Corporations Act*, SC 2009, c 23 and Subsection 80(1) of the *Canada Not-for-profit Corporations Regulations*, SOR/2011-223;

Whereas, designated corporations must ordinarily complete a review engagement in accordance with Subsection 188(1) of the *Canada Not-for-profit Corporations Act*, SC 2009, c 23; and

Whereas, the Federation's gross revenues for the 2021 financial year do not meet or exceed the threshold where a review engagement or audit is a statutory requirement;

Be it resolved that, the Members of the Federation agree to dispense with the requirement for a review engagement in accordance with Subsection 182(1) of the *Canada Not-for-profit Corporations Act*, SC 2009, c 23.

Moved by:
Angela Cen, Executive Director

M22-05. Motion to Amend the Governing By-laws Regarding Leadership Committee Quorum

Whereas, Article XIV s 1.1 of the Federation’s Governing By-laws allow the Board of Directors to make, amend, or repeal any By-laws of the Federation, subject to a vote by the Members confirming, rejecting, or amending the By-law;

Whereas, the Leadership Committee is empowered by the Governing By-laws to regularly review and amend policies of the Federation;

Whereas, on 7 November 2021, the Board of Directors amended Article IV s 3.3.1 of the Governing By-laws to establish a quorum for meetings of the Leadership Committee as one was not previously specified;

Whereas, the Board of Directors amended the Governing By-laws to establish the quorum for meetings of the Leadership Committee as:

- (1) at least four members of the College,
- (2) one of either the Chairperson or Vice-Chairperson, and
- (3) any one other Director or Advisor

Be it resolved that, the Members of the Federation confirm the amendment to the Governing By-laws described herein.

Moved by:
Angela Cen, Executive Director

M22-06. Motion to Adopt *Policy 3007 – Editorial Style* and Approve Consequential Amendments to *Policy 3000 – Manual of Style*

Whereas, Article XIII s 3.1 of the Federation’s Governing By-laws require that any new policies be approved by way of a motion passed by the Members at a regularly scheduled meeting of members;

Whereas, the Governance Review Working Group believes that the adoption of *Policy 3007 – Editorial Style* will help to provide coherency, cogency, and consistency to the written publications of the Federation;

Whereas, the provisions of *Policy 3007 – Editorial Style* will create conflicts with certain sections of *Policy 3000 – Manual of Style*;

Be it resolved that, the Members of the Federation adopt *Policy 3007 – Editorial Style* as contained in Appendix 1;

Be it resolved that, where the text of *Policy 3000 – Manual of Style* and *Policy 3007 – Editorial Style* conflict, *Policy 3007 – Editorial Style* shall govern; and

Be it resolved that, the Members of the Federation direct the Governance Review Working Group to make necessary and consequential amendments to *Policy 3000 – Manual of Style* to bring it into compliance with *Policy 3007 – Editorial Style* within 21 days from the close of this meeting.

Moved by:
Bruce Yu, Chief Operations Officer

M22-07. Motion to Adopt *Policy 3001 – Communications and Copyright*

Whereas, Article XIII s 3.1 of the Federation’s Governing By-laws require that any new policies be approved by way of a motion passed by the Members at a regularly scheduled meeting of members;

Whereas, the Governance Review Working Group has adopted the text of Policy 3001 – Communications and Copyright as a new policy since the previous version had lapsed;

Be it resolved that, the Members of the Federation adopt *Policy 3001 – Communications and Copyright* as contained in Appendix 2;

Moved by:
Bruce Yu, Chief Operations Officer

ADVISORY ELECTION

Introduction

In accordance with Article V s 2.1.5 of the Governing By-laws, the position of Executive Director is subject to an advisory election via secret ballot with the written candidate statements being distributed to Members, and only Members being entitled to cast one (1) ballot for the individual who they believe would be the best candidate to lead the Federation in its most senior operational role.

The Board is empowered to make and amend the Regulations of the Election. They are provided below and must be read aloud by a representative of the Board prior to the start of voting:

1. Only individuals who have been Members of the Federation for the 21 days preceding the meeting at which the election is called are entitled to cast a ballot in the advisor election.
2. Campaigning is prohibited. Members must cast their ballots solely based on the written candidate statements provided by each candidate.
3. It is prohibited for a candidate in the advisory election to (1) inform any other person – especially Members of the Federation – that they are a candidate in the advisory election, or (2) inform a Member of the Federation which candidate statement is theirs.
4. Violations of any of the Regulations of the Election may result in disqualification from the advisory election and an individual's candidacy at the sole discretion of the Board.

The candidate statements were written in response to the following question:

In under 250 words, tell us your vision for the FCSS-FESC as a whole including what you would add, change, or do differently.

Candidate E22-01

My main goal with the FCSS-FESC is to work alongside my team to create a better environment for Canadian Secondary High Schools. I complete tasks with proficiency, and critical thinking, attempting to create a safer and more inclusive space for all students. My vision is to create a voice for all and bring all students of different beliefs and cultures together. I plan to advocate for different issues such as mental health, LGBTQ+ inclusion, and the fight against anti-Black and anti-Asian racism. During this upcoming year with the Federation, I hope to continue to create new opportunities and experiences around me. I want to change the way we see issues when presented to us and deal with them in a manner that truly will unify all of us to present a solution no matter what the problem may be.

Candidate E22-02

I think we should make more campaigns that spread first nations' traditions and ceremonies after the pandemic.

Candidate E22-03

At its very core, the FCSS-FESC is a student organization, run by the students, for the students. To stay true to that vision, our focus should remain on providing students with effective programming that will support them in their journey through secondary school and beyond. To ensure that we continue to offer meaningful programming, we need to seek out input directly from students. As Executive Director, I will lead internal town halls to gather new perspectives and engage in meaningful dialogue with our membership. I hope to give members more say in the overall direction of the organization. I also hope to recruit a diverse slate of student leaders from across Canada to serve on our Student Advisory Committee to provide ongoing feedback on our projects and initiatives. To foster accountability, I will lead quarterly organizational evaluations to ensure that we are on the right track. This process will provide members of the FCSS-FESC with an opportunity to comment on our work and potential for improvement or growth. I will develop and spearhead the implementation of a streamlined process for requesting funds, so that committees, working groups and projects requiring funding are provided with the resources they need to succeed. Many members join the organization with big ideas and ambitious proposals. We need to harness the creative potential of our members by giving them opportunities to lead passion projects.

Candidate E22-04

As an organization that strives to support student life and amplify student voices, I believe that it is pertinent that the FCSS-FESC construct more opportunities for students to voice their concerns. To accomplish this, I would hold quarterly student roundtables where any high school student studying at a public school board can voice their unique perspectives. Furthermore, the FCSS-FESC can also create student wellness surveys that assess the mental, academic, and social well-being of students to more accurately target issues. As we are slowly recovering from the pandemic, I would aim to bring back in-person events such as ICE to enrich the academic and social experience of students. To increase the FCSS-FESC's impact and reach at these events and more, I would establish a stronger network between the FCSS-FESC and school boards. Currently, less populous and more geographically disadvantaged school boards are insufficiently represented, both at events and on the FCSS-FESC Executive Team. To increase equity across the board, I would recruit a more geographically diverse executive team and increase promotional efforts for school boards such as HDSB and AMDSB. Lastly, to make FCSS-FESC's initiatives (e.g. Aim Academy and JEDI Champions) accessible to all, I would work to incorporate them into public school curricula as supplementary resources to widen the breadth and deepen the breadth of learning in courses.

Candidate E22-05

My vision for FCSS-FESC as a whole includes educating students' about various issues plaguing the world today, giving youth opportunities to gain experience, and amplifying student voices. Apart from continuing FCSS-FESC's current programs, I'd like to collaborate with other organizations to create a digital toolkit. This toolkit can include initiatives such as signing a petition to creating a mental health self-care chart. Initiatives can range from topics such as mental health, Indigenous rights, and environmentalism. Furthermore, I'd like to launch a series of workshops teaching secondary-school students how to apply to Canadian and American post-secondary institutions and on financial aid. I'd also like to create posts on social media about current news relating to students so that our followers can be up to date on the issues which affect them. I'd also like to implement a program aimed to educate students on youth homelessness and food insecurity, with a particular focus on how marginalized communities are disproportionately affected. For FCSS-FESC's current competition, AIM Pathways, I'd like to expand the industries it touches upon, and delve deeper into sectors such as STEM, journalism, the trades, as well as include workshops and panels from industry professionals. Lastly, I'd like to create a program for youth to build on their 21st century skills such as presenting, networking, and being interviewed.

Candidate E22-06

My vision for the FCSS-FESC includes continuing to support secondary school students in a more diverse and inclusive environment that fosters meaningful connections among members. Since the FCSS-FESC is intended to represent and support all secondary school students, a diverse demographic of members within the organization is important to me. I would especially reach out to and encourage those of minority groups and varying backgrounds to engage in the programs and opportunities we offer in order to further diversify our organization. I also believe that more student input in the programs and initiatives of the organization would allow us to most effectively address timely issues faced by secondary students and support them. Student voice, feedback, and suggestions may be collected through online surveys and consultations. Finally, the FCSS-FESC has been a great place to learn crucial skills from peers and develop strong bonds and friendships with fellow members. To further improve the valuable connection between Executive Members at the FCSS-FESC, I would host more social events and provide more opportunities for meaningful interaction. In summary, my vision for the FCSS-FESC is a diverse group of dedicated individuals who work towards addressing timely issues faced by secondary students in a meaningful and inclusive environment.

Candidate E22-07

FCSS FESC is an organization that gathers students to help advocate for all Canadian high school students. Thus, I view this organization as one that is on a national level. I know that several programs already exist, such as the Canadian Charter of Learner's Rights, the Elevate program, the Demystify Tribune, the AIM programs, and the JEDI Champions. These programs offer a variety of opportunities to secondary students in different areas and train them in aspects such as tackling real-world problems and thinking practically. Currently, FCSS is a very well-developed and mature organization that includes various opportunities for high school students. I would further expand the current projects. For instance, I plan to further promote Beyond the Page Contest and encourage more high school students across Canada to participate in this contest. As well, I plan to launch new projects. For instance, a current idea that I have is that FCSS could launch a new project that focuses on the STEM subject areas for high school students. STEM has been a popular pursuit for many secondary school students, and it would be great if FCSS included a STEM-related project for students. I could fill-up this hole and further enrich FCSS.

Candidate E22-08

A project to disseminate success stories and mental health experiences from relevant speakers or comparably disadvantaged youth, coinciding with FCSS's initiatives to build equitability and inspiration, would be consistent with these aims. Success stories would be delivered in interview segments, with participants discussing challenges that are prevalent within today's environment and how they overcome or are overcoming them. Distributed via the FCSS platforms through video segments, publications, and introductory excerpts to encourage student following/further reading. This would act to empower youth and endeavour to combat stigmatization of mental health, disability, the struggles of minorities. Herefore, as per the AIM Pathways project, the innovatory effort should be expanded under its original premise of empowering students to make global change. Leadership summits particularly, with an emphasis on presentations from industry experts and student leaders across multiple disciplines on leadership fundamentals. Elements would include icebreakers, public speaking exercises and/or competitions integrating social justice themes, and problem-solving scenarios where students must collaborate for resolutions to "What If?" hypothetical real-world dilemmas. Finally, Elevate's mental health infographics should be expanded, and Aim Academy course development continued in areas such as political awareness or the legal system.

APPENDIX 1

Copies of Federation policies, including draft versions for approval, are only made available to Members. As such, it is not available in the public version of the Annual General Meeting package.

Members may consult Appendix 1 on the internal version of the Annual General Meeting package.

APPENDIX 2

Copies of Federation policies, including draft versions for approval, are only made available to Members. As such, it is not available in the public version of the Annual General Meeting package.

Members may consult Appendix 1 on the internal version of the Annual General Meeting package.